

CRADLEY NEIGHBOURHOOD DEVELOPMENT PLAN:

Notes of Meeting held on 18th August 2015 at The Heritage/Resource Room, Cradley Village Hall at 6pm.

Present: NDP group – Chris Lowder (Chair), Tanya Lloyd-Jones, Alan Eldridge, Jeff White.
Also attending – Anne Carver, Simon Wilson, Sarah Herriot, Richard Stoddard.

Apologies: NDP group – Anne Scarsbrook, Seonaid Barber.

Minutes of the previous meeting held on the Thursday 6th August with Karla Johnson NDP Advisor from Herefordshire Council were taken as read, agreed and signed off.

1. Final agreement of Questionnaire:

Following the agreement of the Parish Council to accept to accept, in principle, the revised version of the questionnaire, the following revisions were discussed and adopted –

- 1.1 At the request of the proprietors - 'The Butcher's' to be changed to 'The Butchery and General Stores'.
- 1.2 Noted that now there is no reference to the sports pitches being next to the school. This is so that all the questions can be non-site specific as considered appropriate for a policy document.
- 1.3 Question 3 – It was queried whether the term 'free of development' for the 'Strategic Green Gap' could be taken as meaning no change of any sort. This could produce a distorted response for the 'Heart of the Village' proposal, which has no housing content. Following discussion it was agreed to retain the current wording.
- 1.4 Sarah Herriot considered that this was sad as there was now no option to vote for specific projects. However the Chair confirmed that any options which received sufficient votes would be put into the NDP document in an appendix.
- 1.5 It was agreed to reinstate the statement '**Every permanent resident of Cradley Parish of voting age is eligible to fill in this questionnaire**'.
- 1.6 Return of responses –
 - By Post to: Clerk of CPC, 2 New Cottages, Clencher's Mill Lane, Eastnor, Ledbury, HR81RR.
 - Via the form on the CPC website: www.cradleyparishcouncil.org.uk. (quoting your questionnaire number).
 - Confirmed that questionnaires 'handed in' should be in **sealed** envelopes.
 - 'Drop-off points' would be Cradley Village Hall during Post Office opening hours (Monday am/Thursday pm); Storridge Village Hall (if practical), and The Butchery and General Stores.
 - Anyone aged or infirm and unable to use any of the above could request a personal collection by telephoning the Vice-Chair on **01886 880952**. (*change since meeting*)
 - Closing date to be **22nd September 2015**.
- 1.7 'Thank You' is on behalf of '**Cradley Parish Council**'.
- 1.8 Jeff White will contact Ken Nason with these changes to enable printing and distribution asap.

2. Distribution Arrangements:

- 2.1 The questionnaire will be distributed via 'The Cradley Reporter' network, plus by post where this is necessary. To minimise the need for additional postage cost two copies will be issued to each household if by post, and where no personal contact is made by a distributor. Distributors will need to carry additional copies for larger households. (Councillor Wynne Harries organises the 'Reporter' distribution.)

3. NDP Brief – Circulated by Anne Scarsbrook after the previous meeting:

- 3.1 The list of documents prepared by Anne Scarsbrook was agreed with the addition of the 'Parish Council Flooding Report', and the 'Parish Plan Review 2010 – Comments on changes and progress since publication'. The available hard copies are held in a file in the Heritage/Resource room.

- 3.2 The website for electronic copies is <http://www.cradleyndp.com>.
- 3.3 It is considered that the structure of the document should be similar to those produced by Tattenhall, and the Whitbourne Draft Plan. Anne is asked to review these plans to compile a list of headings based on them as a guide for our writer. We would anticipate that our plan should be about 30 pages of text plus any appendixes, maps and images.
- 3.4 As Anne Scarsbrook was not at the meeting Jeff White will e-mail her with these comments, and she is asked to circulate her proposal by e-mail to the group.

4. Review of Consultants:

- 4.1 The group would like to employ Paul Esrich of Malvern Hills AONB as our plan writer. However the Chair has received an e-mail from Julie Blest of Herefordshire Council indicating that Parish Councils developing NDP submissions, and seeking funding for outside consultants, were strongly recommended to employ persons holding appropriate professional qualifications. She provided a list of companies with RTP1 personnel. Paul has considerable experience and local knowledge but does not have this qualification. Herefordshire now have another partnering company who Tanya Lloyd-Jones will contact, but the group would like to apply for funding, initially with Paul as our writer.

5. Settlement Boundary Meeting:

- 5.1 As discussed with Karla Johnson, the NDP group intend holding a consultation meeting in Cradley Village Hall where people can suggest other areas suitable for development. Although these areas might be within the current settlement boundaries for East and West Cradley they may also be adjacent to these boundaries and such rationalisation should be considered for inclusion in the NDP. Although we have reached our quota for housing site numbers given to us by Herefordshire Council we need to demonstrate that we are not against sustainable growth.
- 5.2 We need to wait for the current questionnaire to be returned and analysed. It is therefore proposed that this meeting be held in mid to late October 2015.
- 5.3 The meeting will need to be publicised by posters on all the parish notice boards (Geoff Fielding to organise), and a notice put in the CMS Newsletter (September 16th deadline, Chair to submit).

The meeting closed at 7:30. No further meeting were arranged at this time pending the results of the above actions.

Cradley Neighbourhood Development Plan

Brief for initial draft.

1. Review of relevant background documents, listed below.

- Cradley Conservation Area Map June 1976 Hard Copy
- Malvern Hills District Local Plan Pt3 – Draft written statement 1992.
Hard Copy
- Parish Plan 2004 Website
- Village Design Statement 2004 Hard Copy
- HFDS UDP Public Enquiry for Parish Plan 2005 Hard Copy
- Cradley Parish Plan 2010 – Footpath, Wildlife and Environment Group First Meeting Brief Review of Previous Plan 2008 Hard Copy
- ‘Planning for Real’ prior to Parish Plan Review 2009 Hard Copy
- Parish Plan Questionnaire for 2010 Plan Review Hard Copy
- Parish Plan Review 2010 Website and Hard Copy
- Core Strategy Pre-submission – Rural Policies July 2013 Hard Copy
- ‘Planning for Real’ Questionnaire and Responses June/July 2014 Hard Copy
- HFDS NDP Scoping Report July 2014 Hard Copy
- HFDS Map for NDP Survey showing Settlement Boundaries etc. Hard Copy
- HFDS Land Liable to Flooding Map (policy DR7) Hard Copy
- HFDS Settlement Boundaries and Tree Preservation Orders Map Hard Copy
- HFDS TPOs, Listed Buildings and Conservation Map 2008 Hard Copy
- HFDS Coded Location Plan for Public Rights of Way and Highway 2015
Hard Copy
- Thumbnails of Photographs used in Reports CDs and Hard Copy
- Cradley Neighbourhood Development Plan Landscape Assessment Report 2015 Website
- Cradley Parish Council Flooding Report Hard Copy
- Parish Plan Review 2010 – Comments on changes and progress since publication Hard Copy

Hard copies are retained in the Heritage Room, Cradley Village Hall. Electronic copies available from <http://www.cradleyndp.com>

2. Produce draft plan for Cradley and Storridge, based on above documents, contents and level of detail based on Tattenhall Neighbourhood Plan (<http://tattenhallpc.co.uk>) and Whitbourne draft plan (<http://www.whitbourneparishcouncil.org.uk>).

Cradley Plan should be approximately 30 pages long, plus maps / images / appendices for reference documents.

Suggested headings (drawn from model plans above):-

- Introduction and Background
- Vision and Objectives
- Sustainable Growth
- Housing Growth and the Settlement Boundary
- Local Character, Conservation Area and AONB
- Landscape, Environment and Flooding
- Local Facilities
- Local Economy
- Transport and Communications
- Building Standards
- Plan Delivery and Implementation