

NDP committee meeting 22/09/15 heritage , Cradley village hall meeting opened 7.00 pm

Present: Chris Chowder (chair), Tanya Lloyd Jones, Jeff white, Geoff fielding, Anne Scarsbrooke, Seonaid barber

Notice from chairman that laptop and mobile out of operation

Approach to questionnaire collation. A general 'housekeeping about how and when analyse of results will happen, not analyse itself.

Item 1 Collation of returned questionnaires

22/09 last official day to hand in but Clerk unavailable until 29/09 so all handing in before then will be accepted. GF actioned to call parish councillors to arrange pick up questionnaires returned to them (except FB as he will post back)

Ken is collating online responses. Draft spread sheet viewed and agreed stores data accurately, presents collated data sensibly and in is conformation with data protection requirements.

Butchers box return box full, about 50 questionnaires transferred to village hall for collation. Ability to store processed questionnaires in archive room.

After the 29th all returned questionnaires will be at village hall for processing. AS actioned to review and topify comments, with additional assistance as identified.

Collated responses to be presented to parish council at 10/10/15 meeting. Advertising to be done to welcome attendees from the community.

NDP actioned to meet 02/10/15 (Monday 6pm) in heritage room to review responses and footpath group's progress.

Item 2 Discuss David Crofts proposal and quote to draft NDP

David Crofts proposal for drafting NDP on basis of Carly Tinker's report, community responses and Carla Johnson work was well received. TLJ actioned to reply stating no need for 'walkabout' due to previous consultations and to clarify details for review by parish council at next meeting.

Item 3 Plan settlement boundary 'drafting' consultation

20/10/15 Tuesday 12-6 an open day at cradley village hall inviting contributions, suggestions and alterations to settlement boundary. JW provided excellent example composite map for use at event. Copies of the map can be amended as individuals suggest and returned. Presented as a drop in to 'rationalise' settlement boundary all suggestions would be considered by parish council (possibly December meeting). GF actioned to produce simple poster to inform community of event.

Meeting closed 8.12 pm