

**Minutes of Cradley & Storrige NDP Steering Group Meeting at
CVH at 1930z hrs on 4th February 2014**

Present : TLJ , CL , GEF , AS , LG , JW , AE

1. TLJ to contact Gemma Webster at HCC to obtain an updated count of the committed development numbers for the parishes and advise us all .
 2. Re Questionnaire :
 - 2.1 A final , final review of the draft Questionnaire was made with contributions from both AE and AS . Several changes were made and the committee agreed that this was to be the final version for publication .
 - 2.2 TLJ agreed to produce the final written version for use in the Reporter .
 - 2.3 The Map of the village settlement areas ,etc [curtesy of HCC] , was accepted as suitable for publication within the questionnaire.
 - 2.4 The following timetable was agreed vis a vis the Questionnaire
 - Layout to be on A5 sheet [4 sides] including the Map .
 - Publication no later than 24th February 2014 in the PC Reporter
 - Return by 8th March 2014
 3. Analysis of returned Questionnaire :
 - 3.1 It was agreed that members of the committee would share equally the task of analysing all the villagers returned questionnaires . Members to receive their allocations no later than 18th March 2014 .
 - 3.2 A meeting to be held at CVH [time TBA] on 1st April 2014 [Tues] to correlate and finalise the analyses of the respondents to the Questionnaire .
 4. Draft Structure Plan :

CL has started work on the Plan and will have a Draft for our next meeting .
 5. Budgets :
- The budget preparation vis a vis the engagement of a professional Writer for the NDP is reported to be work in progress by CL . He will report in next few weeks .

Meeting closed at 2035z hrs

Geoff Fielding [Committee Member]