

MINUTES of CRADLEY PARISH COUNCIL

May 2011/20

MINUTES of The Annual Meeting of Cradley Parish Council held on Wednesday 11th May 2010 in Cradley Village Hall at 7.30pm.

PRESENT – D.Creed Newton (DCN in the Chair) M.Allfrey (MA) F. Beard (FB) K. Nason (KN) R. Diamond (RD) T. Lloyd-Jones (TLJ) C. Lowder (CL) S. Adam (SA) and E. Moseley (EM). With the exception of the Chairman, all members signed Declarations of Acceptance of Office in the presence of the Clerk.

ELECTION OF CHAIRMAN – DCN sought nominations for the post of Chairman for the year 2011/12. Following two nominations, the matter was put to the vote and C. Lowder was elected as Chairman for the coming year. He signed the Acceptance of Office in the presence of the Clerk and took the Chair.

DCN left the meeting following a vote of thanks and applause from all members for his devoted work on the Parish Council many of which were served as Chairman.

NEW MEMBER -The Chairman welcomed Ed Moseley to the Parish Council.

CO-OPTION of two Members – The Chairman proposed that A.Eldridge (AE) and M. Brooksbank (MB) be co-opted back on to the Council. This was seconded by FB and carried. AE and MB signed their Declarations of Acceptance of Office in the presence of the Clerk and took their seats.

DECLARATIONS OF INTEREST – KN & CL declared a personal interest in Cradley Village Hall and SA declared a personal interest in the drainage issue on the Agenda. No prejudicial interests were received.

ELECTION OF VICE CHAIRMAN – On a proposal by CL, seconded by SA and carried KN was appointed as Vice Chairman for the coming year.

ELECTION OF MEMBERS – Members were elected on to various Sub-Committees for the coming year (see attached), terms of reference were re-adopted (where applicable) and RD was elected as Chairman for the Planning Committee for the year 2011/12.

CHEQUE SIGNATORIES – The two existing cheque signatories were reconfirmed (MA & AE) and the Clerk was to obtain a Mandate from the Bank to change the signatures of the newly appointed Chairman and Vice Chairman.

REPORTER Editor – KN was reappointed as Editor to The Reporter for the coming year.

PARISH NEWSLETTERS – KN was appointed as correspondent for the Newsletter for the coming year.

INTERNAL AUDITOR – On a proposal by KN, seconded by AE and carried, Terry Robshaw was re-appointed as Internal Auditor to the Parish Council for the coming year.

REGISTER OF INTEREST FORMS – All members checked and initialled that the information held by the Clerk was accurate and up to date. EM, AE & MB signed their Register of Interest Forms and handed them to the Clerk.

May 2011/21

MINUTES – The Minutes of the Meeting held on 12th April 2011 were taken as read, confirmed subject to one amendment and signed by the Chairman.

SCHEDULE OF FINANCIAL REPORTING – On a proposal by AE seconded by MB and carried it was agreed that the existing schedule of financial reporting in September and at the end of every financial year should continue.

PROGRESS REPORTS –

Rectory Lane – On a proposal by KN, seconded by AE and carried, it was agreed that the Council accept the offer of previous officers of the Council, plus the current Chairman, to continue with the task of reaching a satisfactory conclusion of liability for Rectory Lane.

Drainage Issues – On a proposal by KN, seconded by FB and carried, it was agreed that the Council accept the offer of previous officers of the Council, plus SA, to continue with the task of reaching a satisfactory conclusion to the drainage and flooding issues affecting the area of Finchers Corner and Sandy Lane.

It was agreed that the existing members working on these issues would be covered by the Parish Council Insurance.

ITEMS FOR CONSIDERATION –

Feedback on Parish Meeting – it was unanimously agreed that the Parish Meeting had been a success and the Clerk was requested to write a letter of thanks to both Catriona Robertson from Age Concern and Dr. Bruce Herriot for their attendance and useful information revealed to local Parishioners.

ELECTRONIC PLANNING APPLICATIONS – It was confirmed that Herefordshire Council Planning Department had been chosen to be the pilot service for this facility and that further workshops were planned in June as the project progresses. AE kindly offered to copy out large plans for the Parish Council Planning Committee once the project was up and running.

FINANCIAL MATTERS – On a proposal by CL seconded by MB and carried, it was agreed that where members have an interest in a particular item for payment, provided the total did not exceed £100. they should no longer be required to leave the room but simply to step back from the table and take no part in voting whether that particular item should be paid. It was however agreed that where the total exceeded £100, they should leave the room whilst a decision was made to agree payment.

On a proposal by MA seconded by TLJ and carried, the following Accounts were approved for payment, cheques were signed and original Invoices initialled –

- Storridge Village Hall, hire fees £28.00.
- Inland Revenue, PAYE £116.00.
- Cradley Village Hall, hire fees £20.00.
- Clerk's expenses/allowances, including election paperwork display £232.39.

May 2011/22

REPORTS from Various Committees –

Planning Committee – Nothing to report.

Churchyards Committee – Nothing to report.

Playing Field Committee – It was unanimously agreed to accept the offer of previous Officers to continue to agree play facilities for both Chapel Lane and Buryfields and to report back to the Council. On a proposal by FB, seconded by MA and carried, it was also agreed that members have the power to co-opt any non Council members should they wish.

Editorial Group – KN advised that the new edition of the Reporter should be out by the end of May and he advised EM of the arrangements for circulation.

HALC – MA advised that there was a meeting taking place the following week and that any member could attend if they so wished. He also advised that HALC were trying to get their finances in order and that they have a new member of staff who has experience of obtaining Grants which should prove to be of great assistance to them in the future.

CORRESPONDENCE –

- Letter, Herefordshire Council, regarding land off Chapel Lane (copy sent to all). This matter was fully discussed concerning breaches including inadequate visibility splay and the failure by the Developer to provide rear access to Bourne Villa and it was agreed the Parish Council should pursue the matter in the strongest terms possible. Parish Council to write to Planning Officer R.Close and the Enforcement Officer enquiring if they will take liability for any accident which might occur with the reduced visibility and enquire if the reason for this apparent abandoning of enforcement issues is financial. The matter is also to be referred to the two District Councillors for their input into the matter.
- Letter, Hunter Page regarding proposal for The Eye House at Storridge (copy sent to all).
- E-mail, Herefordshire Council regarding proposal for electronic supply of future planning applications.
- Letter, Herefordshire Council Enforcement Officer sent to Mr & Mrs. Parkhill regarding use of land at Mirror Brook smallholding advising that there was no breach of planning control and that no further action would be taken at this time.
- E-mail from Frank Hare nominating Mr. Simon Davies for the vacancy on the P/Council.

LITERATURE – “Information Corner” from HALC primarily advising regarding PAYE system for Clerks and the Annual Meeting of the Parish Council in an election year.

ITEMS FOR NEWSLETTER – New Officers, new appointees to Groups and vacancies on the Parish Council.

Page 3 of 4.

May 2011/23

ITEMS FOR FUTURE AGENDAS or matters requiring attention –

The Chairman agreed to take up with the Footpaths Officer various works required at Lower Brookside Lane, Vinesend Lane, bridge which crosses brook by Post Office, stile at Buryfields and the bridleway near Wildgoose Farm where two gates are held together by string and will not open.

There being no further business, the Chairman declared the meeting closed at 9.10.

Next meeting to take place on Tuesday 14th June 2011.

C. Lowder

14th June 2011

Signed..... Dated.....